



# Aquinas College

183 Pyes Pa Road, RD3, Tauranga 3173, NZ

## OPERATIONAL POLICY

### Staff Dress Code

Latest Revision	July 2020
Reviewer	Principal
Next Revision	February 2022
Associated Governance Policies	5.5 Code of Conduct

#### INTRODUCTION

*A staff dress code establishes a sense of professionalism and pride, identifies staff as key people within the school community, and portrays a united staff team. All staff members at Aquinas College are expected to present themselves professionally. Good presentation provides role modelling for students, and it is consistent with our expectation that students will dress in the prescribed uniform, and present themselves neatly and appropriately.*

#### PROCEDURE

- 1. All staff to take responsibility for their presentation.*
- 2. The Senior Leadership Team will monitor staff dress and communicate any breaches of the policy with the staff concerned.*

#### GUIDELINES

*Staff will show sound judgement in their presentation for their various school duties. Some exceptions to these guidelines will apply in subjects where teaching activities require appropriate clothing. Clarification will be provided from the Senior Leadership Team if required.*

- 1. Staff need to model good standards of appearance and dress, particularly as students are required to maintain high uniform and appearance standards.*
- 2. Staff members' appearance, including hairstyles, must be neat and tidy.*
- 3. Staff need to be relatively formal in their dress standards, particularly when they are meeting with parents or the public, holding meetings or participating in functions.*
- 4. Dress is to be professional and appropriate: sports clothes or shoes, casual clothing such as jeans, board shorts, T-shirts, jandals, gumboots or clothing typically worn for recreational activities are not appropriate.*
- 5. Dress should maintain appropriate standards of modesty.*
- 6. Formal dress will be required for specific events, such as prizegivings and staff photographs.*